



# *The Borough of Sayreville*

## REGULAR/AGENDA MEETING March 25, 2024

### 1. CALL TO ORDER

- a) Short Prayer
- b) Salute to Flag
- c) Statement of Publication
- d) Roll Call

### 2. APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:

(Motion to approve, subject to correction if necessary)

- |                     |   |   |
|---------------------|---|---|
| ✍ February 27, 2024 | - | Receipt of Bids – Morgan Area Water System Improvements |
| ✍ March 11, 2024    | - | Regular/Agenda & Closed Sessions                        |

### 3. PROCLAMATION & PRESENTATIONS:

### 4. EXECUTIVE SESSION:

### 5. OLD BUSINESS:

- a) Resolution received from the Sayreville Planning Board following a meeting on March 20, 2024 that Ordinance #10-24 amending the Landfill and Melrose Redevelopment Plan is consistent with the Borough Master Plan.
- b) Public Hearing on the following Ordinances:

#### **ORDINANCE #06-24**

**BOROUGH OF SAYREVILLE  
COUNTY OF MIDDLESEX**

#### **ORDINANCE ADDRESSING PURCHASING**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

#### **ORDINANCE #07-24**

**BOROUGH OF SAYREVILLE  
COUNTY OF MIDDLESEX**

#### **ORDINANCE ADDRESSING PARLIAMENTARY PROCEDURE DURING COUNCIL MEETINGS**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

#### **ORDINANCE #08-24**

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #03-24  
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS**

#### **AND EMPLOYEES FOR THE YEARS 2023-2027**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

#### **ORDINANCE #09-24**

**AN ORDINANCE GRANTING MUNICIPAL CONSENT FOR  
THE RENEWAL OF A CABLE TELEVISION FRANCHISE  
FOR THE OPERATION OF A CABLE TELEVISION SYSTEM  
WITHIN THE BOROUGH OF SAYREVILLE, NEW JERSEY  
TO CSC TKR, LLC, D/B/A CABLEVISION OF RARITAN VALLEY**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)

#### **ORDINANCE #10-24**

**AN ORDINANCE AMENDING THE BOROUGH OF SAYREVILLE  
LANDFILL AND MELROSE REDEVELOPMENT PLAN**

(Planning & Zoning Committee – Co. Zebrowski – Public Hearing 3-25-24)

#### **ORDINANCE #11-24**

**AN ORDINANCE READOPTING ORDINANCE 842-03 ENTITLED “AN  
ORDINANCE OF THE BOROUGH OF SAYREVILLE, IN THE COUNTY OF  
MIDDLESEX AND STATE OF NEW JERSEY, PROVIDING FOR THE  
EXEMPTION OF CERTAIN DWELLINGS PURSUANT**

#### **TO P.L. 1992, CHAPTER 441**

(Admin. & Finance Committee – Co. Balka – Public Hearing 3-25-24)



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b) Appointments

### 6. NEW BUSINESS:

a) Introduction of the following ordinances:

#### **ORDINANCE #12-24**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
ORDINANCE ADDRESSING STORMWATER MANAGEMENT  
PRIVATE STORM DRAIN INLET RETROFITTING  
(Public Works Committee - Co. Colaci - Public Hearing 4-8-24)**

#### **ORDINANCE #13-24**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
ORDINANCE ADDRESSING STORMWATER MANAGEMENT  
REFUSE CONTAINERS AND DUMPSTERS  
(Public Works Committee - Co. Colaci - Public Hearing 4-8-24)**

#### **ORDINANCE #14-24**

**BOROUGH OF SAYREVILLE, COUNTY OF MIDDLESEX  
ORDINANCE ADDRESSING STORMWATER MANAGEMENT  
PRIVATELY-OWNED SALT STORAGE  
(Public Works Committee - Co. Colaci - Public Hearing 4-8-24)**

#### **ORDINANCE #15-24**

**BOROUGH OF SAYREVILLE  
COUNTY OF MIDDLESEX  
ORDINANCE ADDRESSING FEES FOR  
THE DEPARTMENT OF RECREATION  
(Recreation Committee - Co. Synarski - Public Hearing 4-8-24)**

#### **ORDINANCE #16-24**

**BOROUGH OF SAYREVILLE  
COUNTY OF MIDDLESEX  
ORDINANCE RESCINDING ORDINANCE 11-23  
(Admin. & Finance Committee - Co. Balka - Public Hearing 4-8-24)**

### 7. RESOLUTIONS:

- PUBLIC PORTION AND APPROVAL ON RESOLUTIONS ONLY

- |         |  |
|---------|--|
| 2024-86 | Resolution approving bills for payment.  |
| 2024-87 | Authorizing the Tax Collector to refund 2022, 2023 and 2024 taxes in the amount of \$20,600.55 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering 19 Martha Blvd., Block 447.15, Lot 10. |
| 2024-88 | Authorizing the Tax Collector to refund 2023 and 2024 taxes in the amount of \$3,236.55 and cancelling all subsequent billed taxes, due to 100% Disabled Veteran Tax Exemption, covering 342 Washington Road, Block 85, Lot 188.       |
| 2024-89 | Approving the issuance of a Beauty Shop License to Monique Daval t/a Glorious Hair Restoration Salon to operate a beauty shop at 162A Main Street with four (4) chairs.  |
| 2024-90 | Awarding a contract to BRS, Inc. as Grant Writing Consultant in an amount not to exceed \$50,000.00.   |
| 2024-91 | Authorizing the renewal of a non-fair and open contract with PULSSE Services for Social Work Services at the Police Department in an amount not to exceed \$87,493.13.   |



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- 2024-92      Memorializing an emergency contract issued to Pumping Services, Inc. for the repair of pumps at River Road Pumping Station in an amount not to exceed \$36,094.24.
- 2024-93      Appointing Beverly Johns as Tax Assessor, effective April 2, 2024.
- 2024-94      Budget Transfer Resolution.
- 2024-95      Authorizing self-examination of the 2024 Municipal Budget.
- 2024-96      Authorizing the acceptance of the Safe and Secure Communities Grant #24-1219 with the State of New Jersey Federal Grant Program administered by the Division of Criminal Justice Department of Law and Public Safety for the period of June 1, 2024 to May 31, 2025 in the amount of \$45,150.00.
- 2024-97      Resolution rescinding Resolution #2022-71 authorizing the Borough Administrator and Borough Attorney to enter negotiations for the sale of Block 337, Lot 9, Warwick Road.
- 2024-98      Authorizing the execution of a Utility Engineering and Construction Agreement with the NJ Department of Transportation for the Route 35, UECA-12-ADA Central Contract 2-154180, UPC Code: 154180, Contract ID No. 17-12108.

### **8. CORRESPONDENCE:**

- A. Departmental Reports for February, 2024.
- B. Minutes from Boards/Commissions:
1. Rent Leveling Board – March 12, 2024.
  2. Board of Health – February 1, 2024.
  3. Planning Board – March 6, 2024.
  4. Human Relations Commission – February 1, 2024.
- C. Notice of Public Hearing:
1. Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on March 27, 2024 at 7:30pm seeking a Variance to place a 4'x8' LED Sign for property located at 575 Jernee Mill Road.
  2. Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on April 24, 2024 at 7:30pm seeking to allow a proposed 30'x36'x18' Pole Barn located at 124 Dolan Street.
  3. Notice of Public Hearing to be held before the Sayreville Planning Board on April 24, 2024 at 7:30pm to allow a proposed 18'x20' one story addition located at 2 William Street.
  4. Notice of Public Hearing to be held before the Sayreville Planning Board on April 3, 2024 at 7:30pm seeking Preliminary and Final Major Site Plan and Conditional Use approval to construct a new house of worship located at 212-216 Ernston Road.
- D. Resignations received from Fire Department:
1. Thomas Kross from Melrose Hose Co. No. 1.

### **9. MAYOR & COUNCIL REPORTS**

- **ADMINISTRATIVE & FINANCE – Councilman Balka**
- **PLANNING & ZONING – Councilman Zebrowski**
- **PUBLIC SAFETY – Councilman Onuoha**
- **PUBLIC WORKS – Councilman Colaci**



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## REGULAR/AGENDA MEETING March 25, 2024

- **RECREATION – Councilman Synarski**
- **WATER & SEWER/ENVIRONMENTAL – Council President Roberts**
- **MAYOR – Kennedy O’Brien**

### 10. GENERAL DISCUSSION AGENDA ITEMS

#### **- Admin. & Finance**

##### **- Planning & Zoning**

- 1) Authorization to bill the owner of 41 Oakwood Drive a total of \$1,062.50 for the removal of hazardous debris from their property. - Resolution Needed

##### **- Public Safety**

- 1) Letter received from Melrose Hose Co. No. 1 changing the status of Al Gawron, Jr. to become a Life Member. - Approve/Deny
- 2) Coin toss request for the corner of Washington & Ernston Road received from the following:
  - a) Head Over Heels USAG Team for July 20 and 21, 2024. - Approve/Deny
- 3) Application for membership as a Firefighter received from the following:
  - a) Elijah Street accepted by Morgan Hose & Chemical Co. 1 at their February 1, 2024 meeting. - Approve/Deny
- 4) Request to travel received from the following:
  - a) Sayreville Engine Co. No. 1 to attend a fundraiser benefiting the fire house on April 8, 2024 in MJ's Buttonwood Manor in Matawan, NJ. - Approve/Deny

##### **- Public Works**

- 1) Authorization to execute an Adjoining Municipality Benefits Agreement with the MCUA for a period of ten years at the rate of \$1.20 per ton based on waste received for disposal at the Facility. - Resolution Needed

##### **- Recreation**

- 1) Authorization to award a contract to Starfire Corporation for the 2024 Independence Day fireworks display to be held on June 29, 2024 (rain date June 30, 2024) in an amount not to exceed \$17,000.00. - Resolution Needed

##### **- Water & Sewer/Environmental**

- **Business Administrator – Glenn Skarzynski**
  - 1) Authorization to promote Danielle Maiorana to Assistant Municipal Treasurer in the Finance Department, effective April 1, 2024. - Resolution Needed
- **C.F.O. – Denise Biancamano**
- **BOROUGH ENGINEER -Jay Cornell**
  - 1) Arsenal Trade Center – Bond Reduction Request (Report Attached). - Resolution Needed
  - 2) 2023 Roadway Paving and Reconstruction Project – Phase I – Receipt of Bids (Verbal Report). - Resolution Needed
- **BOROUGH ATTORNEY – Matthew Moench**



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**11. PUBLIC PORTION** Mayor will open to public – **\*5 Minute Limitation.**

**12. ADJOURNMENT**

***\*\*DISCLAIMER\*\* All meetings of the Mayor and Council are subject to additions, deletions and amendments.***